**Trinity Presbyterian Church**

**Annual Meeting of the Congregation**

**January 27, 2019**

Stephanie Sorge Wing, Moderator, called the meeting to order at 11:01am with prayer. A quorum was present.

Purpose of the meeting: The purpose of the meeting was to hear the annual Financial Report, approve the Pastor’s Terms of Call, elect a Nominating Committee, and conduct the yearly Corporation Meeting to elect officers for the coming year.

Stephanie requested thatSue Burket serve as Clerk of Session Pro-Tem for this meeting. Bryce Hayes moved, and Lauren Strawderman seconded. Approved.

Mark Facknitz and Rick Comstock provided a statement describing Trinity’s approach to stewardship and financial budgeting for our operations and missions. They then shared the following information:

**2018 Financial Report**

Budgeted expenses $248,696

Actual expenses $266,556

Projected Income $236,420

Actual Income $255,123

They noted that we received extra income in loose offering, benevolences, designated and special funds including: solar power fund, special offerings, backpack program, Skip Whitmore Fund, etc. We had additional expenses in maintenance and repairs.

**2019 Budget**

The budget for 2019 was presented as approved by the Session on January 12th:

Pledges $ 232,078

Loose Offering $ 5,000

Building Use $ 2,000

Total Projected Income: $ 239,078

Total Budget: $ 253,634

Total Potential Discrepancy: $ -14,556

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| **Comparison Budgets** |
|  | **2018** | **2019** |
| Pastoral Services | $ 95,236 | $ 101,307 |
| Staff Personnel |  $ 30,479 |  $ 34,232 |
| Building & Grounds |  $ 17,605 |  $ 17,600 |
| Admin & Operations |  $ 58,350 |  $ 58,225 |
| Benevolences/Discipleship |  $ 37,883 |  $ 34,170 |
| Pastoral Care |  $ 1,500 |  $ 1,500 |
| Trinity House Churches, Mission Groups |  $ 7,643 |  $ 6,600 |
| **TOTAL** |  $ 248,696 |  $ 253,634 |

They shared a chart explaining the breakdown of the projected budget. Significant factors included:

1. Increasing salary for our pastor to meet recommended guidelines
2. Continuing support for our presbytery, national and international mission, and outreach
3. Providing additional funds for staff, nursery care, music, worship, and local mission
4. Moving surplus funds to investment accounts

**2018 Reserves and Special Funds**

1. Church Account – Long-term $ 103,570.30
2. Church Account – CMA 45,570.38
3. Music Endowment 21,687.44
4. Skip Whitmore Fund 61,325.19
5. Parish Nurse 10,666.27
6. Memorial Garden 8,021.75
7. Solar Fund 9,155.09
8. Total December 31, 2017 $ 265,906.49
9. Total December 31, 2018 $ 259,996.42

Mark and Rick responded to questions from the congregation about budget details.

Stephanie excused herself and Larry Barber, chair of the Personnel Committee, agreed to act as moderator. Larry provided the following information:

**Pastor’s Terms of Call**

1. $101,307 - Total Pastoral Services:
	1. $41,452 - total base salary
	2. $19,400 - housing allowance
	3. $1,500 - continuing education
	4. $3,000 - auto, travel, and professional expenses (fixed limit)
	5. $4,655 - one half of FICA at 7.65%
2. $24,750 – insurance, includes
	1. annuity
	2. health insurance
	3. pension
	4. dental insurance
3. $6,300 – child care, wellness
4. $250 – sabbatical escrow
5. 4 weeks of paid vacation

Mary Lou McMillin moved to accept the Pastor’s Terms of Call. Bill Wilson seconded. There was no discussion. Larry Barber asked for a vote to approve the pastor’s terms of call, and it was approved unanimously by voice vote.

Looking ahead to this year, Mark noted that:

1. budget details will be presented in the February Nous,
2. interim finance reports will be shared periodically in the Nous,
3. a copy of the detailed budget will be available for review in the church office, and
4. stewardship will be a regular focus throughout the year.

**Election of Nominating Committee**

Stephanie noted thatSession members previously elected to the Nominating Committee on January 12 were Abby Striebig and Rick Comstock.

The congregation made the following nominations from the floor: Susan Phend volunteered to serve. Beverly Silver nominated Steve Rinehart. Mary Knapp volunteered to serve. There were no youth present to nominate to serve as youth representative. Larry Barber moved to close nominations; Melodie Davis seconded. All nominations were unanimously approved.

Stephanie called a brief recess of the congregational meeting to begin the Corporation Meeting.

**Corporation Meeting**

President Rick Comstock reminded the congregation of the responsibilities of the Corporation, which are to receive, manage and/or transfer real or personal property for the congregation – only after congregational approval. The only action in 2018 was to pay the state corporation registration fees.

The Corporation board includes:

Trustees – Ruling Elders (Current Members of Session)

President – Representative of Finance Team

Secretary – Clerk of Session

Treasurer – Church Treasurer

**Election of Corporation Trustees:**

Ruling Elders:

Class A (2019) – Rick Comstock, Teresa Harris, Paul Klemt, Dawn Ruple

Class B (2020) – Dane Byers, Chris Carlberg, Melodie Davis, Frances Sale

Class C (2021) – Linda Bradley, Rebecca Lowrance, Abby Striebig, Bill Wilson

John Henderson moved that we accept the slate of trustees as presented. Larry Barber seconded. Approved.

**Election of Corporation Officers:**

President – Rick Comstock (as Member of the Finance Team)

Secretary – Linda Bradley (as Clerk of Session)

Treasurer – Jeannie Klemt (as Church Treasurer)

Mark Facknitz moved that we elect Rick Comstock as president of the corporation. Patti Warner seconded. Approved.

Laura Quass moved that we elect Linda Bradley as secretary of the corporation. Louisa Painter seconded. Approved.

John Henderson moved that we elect Jeannie Klemt as treasurer of the corporation. Janet Slough seconded. Approved.

Rick asked for a motion to adjourn the Corporation Meeting. Beverly Silver moved to adjourn the meeting. Pat Wingo seconded. Unanimously approved. Stephanie then resumed moderating the Congregational Meeting.

Stephanie asked for a motion to allow the Session to approve the Congregational and Corporation Meeting minutes at its next meeting. Bill Wilson moved, and Virginia Healy seconded. Approved.

Stephanie asked for a motion to close the Congregational Meeting. Lauren Strawderman made a motion to close the meeting, and Amy Lemmons seconded. Approved. Stephanie closed the meeting with prayer at 11:33am.

Respectfully submitted,

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Sue Burket, Clerk of Session Pro-Tem Stephanie Sorge Wing, Moderator